



AFOA SK's Band Administrator Workshop

March 19th & 20th, 2014

Saskatoon Inn, Saskatoon, SK

March 19th (Day 1)

- 8:00 to 8:45 Continental Breakfast/Networking
- 8:45 to 9:00 Opening Prayer, Elder
Welcome Chris Sicotte AFOA Saskatchewan Vice President
- 9:00 to 10:30 **Update on CAPA Program** The purpose of the CAPA Program is to enhance the knowledge and professional development of senior and aspiring administrators/managers working in Aboriginal communities and organizations through professional training and a national certification process. This Program is now available and can be accessed through three different program options : (1) CAPA Online Program; (2) CAPA In-Person Program; and (3) CAPA Prior Learning and Assessment Recognition (PLAR) Portfolio. In this session, an overview of each of the Program options will be provided highlighting the level of participation in the Program to date.
Speaker: Randy Mayes, Manager Education & Membership, AFOA Canada
- 10:15 to 10:30 Health Break
- 10:30 to 12:00 **First Nations Financial Management Board** This First Nations Financial Management Board (FNFMB) presentation will cover an array of topics including: (1) an overview of the legislation that created the FNFMB, the *First Nations Fiscal Management Act*; (2) FNFMB's role in supporting First Nations economic and capacity development and; (3) information on what FNFMB certification is and how your community can become certified. **Speaker: Harold Calla, FCGA, CAFM, Executive Chair, First Nations Financial Management Board**
- First Nations can now access \$200 Billion in Capital Market Financing** The first ever First Nations Finance Authority bond issuance will raise over \$100 million for 20+ First Nations to build strong, healthy and vibrant communities. The investment grade credit rating achieved by the First Nations Finance Authority opens new financial access to the capital markets. **Speaker: Frank Busch Director of Information & Marketing, First Nations Finance Authority**
- 12:00 to 1:00 **Keynote Speaker** – Eugene Arcand, Member of the Indian Residential School Survivor Committee (IRSSC)
- 1:00 to 2:00 **Best Practices in Governance: Establishing an Effective Organization**
The presentation will describe the process that Ochapowace Nation has taken from third party management to becoming an effectively run organization, both from the political and organizational positions. In 1998, Ochapowace Nation was placed in third party management for refusing to consolidate their annual financial audit and disclose their own private business revenue. In April 2011, after 13 years in third party management, Ochapowace Nation was placed in intervention and in November 2013, they were removed from intervention after establishing essential legislation and vital operational practices. Ochapowace is now operating as an effective and efficient organization.
Speakers: Brenda Stevenson, Director of Operations & Councillor Geraldine Bear, Ochapowace Nation
- 2:00 to 2:15 Health Break
- 2:15 to 4:00 **Managing Community Change** The creation of community wealth brings change. Leadership's challenge is to design the nature of the change and not let change occur by default. Time measures the pace of change and decisions determine the nature of change. Managing the pace and content of change requires an awareness, and understanding, a passion, and skills by everyone in the community to achieve successful

outcomes. This session provides insight into focused communication techniques including managing feedback, understanding resistance to change, and measuring communication effectiveness. Participants will be introduced to a culturally based community development process that links the community's past with the future.

Speaker: Ismo Heikkila, CFP, National Director, & Financial Education & Communication, Aboriginal Services, T.E. Wealth

4:00 to 4:10 Day One Closing remarks - Chris Sicotte, AFOA Saskatchewan Vice President

March 20th (Day 2)

8:00 to 9:00 Continental Breakfast/Networking

9:00 to 10:30 **Management Accountability Framework** There is significant press around accountability and how the government and members of First Nations communities are demanding increased accountability from the Chiefs and Councils. This session will provide insights into the management accountability framework and how it can be leveraged to help reinforce sound management. Speaker: **Dailene Kells, CGA, Partner, Deloitte**

10:15 to 10:30 Health Break

10:30 to 12:00 **Update on Bill C-27** The full title of Bill C-27 is the First Nations Financial Transparency Act. This Act requires posting to the internet of the Consolidated Audited Financial Statements of a First Nation plus the Schedule of Remuneration and Expenses for Chief and Council. This presentation will highlight the requirements of the Act and the impact this Act will have on a First Nation and on AANDC. Presentation will outline the specific duties and responsibilities that each First Nation and AANDC must carry out to ensure compliance with this Act of Parliament. **Speaker: Dean Neald Audit Review & Intervention Officer, Aboriginal Affairs and Northern Development Canada**

12:00 to 1:00 **Luncheon Speaker Annual Report Development - Challenges, Outcomes and Successes – Austin Ahenakew, Band Administrator, Ahtahkakoop Cree Nation**

1:00 to 2:00 **Governance vs. Administration** This presentation will focus on the concept of Governance (Chief & Council) vs. Administration (Management). Workshop will focus on the process that Mistawasis has been involved in the past, the present and the future direction of development and implementation of this concept. This presentation will highlight such strategies as: Fiscal planning calendar, Orientation tool-kit for new Council, Planning process for Council and Managers, Operational and HR reviews, Comprehensive Community Plan, Advisory Committees, Org chart, Communication Strategy, etc. **Speakers: Louis LeDoux, Director of Operations & Steven Johnston, CFO, Mistawasis First Nation**

2:00 to 2:30 **Roundtable Discussion on Best Practices:** Moderator Donna Morin CMA, CAFM, President AFOA Saskatchewan

2:30 to 2:45 Closing Remarks Chris Sicotte, Vice President AFOA Saskatchewan